Board of Directors
June 08, 2026, 1:00 p.m.
MINUTES

The Non Profit Insurance Program Board of Directors conducted a regular meeting on June 08, 2026, at 1:29 p.m.

ITEM 1: INTRODUCTION, ROLL CALL & INDIGENOUS PEOPLE'S ACKNOWLEDGEMENT

Board Member Name:	Representation Member Entity:	Board Position:	Attendance:
Amber Johnson	Spokane Neighborhood Action Partners	At Large 1 - Treasurer	Present
Karl Johanson	Disability Action Center NW Inc.	At-Large 3	Present
Julie Vess	Stanwood Camano Area Foundation	Provisional At-Large 4 - President	Present
Madelyn Carlson	People for People	Region 3	Present
Mike Heinisch	Kent Youth and Family Services	At-Large 2	Present
Susan Kingsbury-Comeau	Mt. Si Senior Center	Provisional Region 1 - Vice President	Present
David Harrison	Fusion	Region 1	Present
Tom Venable	Methow Housing Trust	Provisional Region 3	Present
VACANT		Region 4	
VACANT		Region 2	

Clear Risk Solutions:		Guests:
Angela Eloff	Michael Riche	None.
Becca Kirsch - ZOOM	Pete Wyatt	
Claire Hanberg	Rabita Huq - ZOOM	
Elizabeth George - ZOOM	Rachel Hufman - ZOOM	
Frank Andrus	Sarah McDonnell	
Liz Ralston - ZOOM	Taylor Montgomery	
Mark Sherwood	Zac Berryman	

President Vess welcomed all in attendance, provided the Indigenous People's Acknowledgement, and noted that a quorum was present.

ITEM 2: GUEST COMMENT
None.

ITEM 3: CHANGES TO THE AGENDA
None.

ITEM 4: COMMITTEE REPORTS
STANDING COMMITTEES:
ITEM 4(A) – Fiscal Committee (Johnson-Chair, Kingsbury-Comeau, Carlson, Harrison):

a) Quarterly Summary – Johnson reported that the quarterly summary was provided in the meeting packets and included information on the most recent fiscal activity. It was noted that the financial audit will begin shortly and that Kirsch and her team are preparing for it.

ITEM 4(B) – Executive Committee (Vess, Kingsbury-Comeau, Johnson):

i. CRS Evaluation Timeline – Vess reported that the evaluation process was included in the meeting packets. Questions will be sent out to the board later this summer and the results will be discussed at the September

meeting. The process uses the department reports reviewed during the earlier workshop, along with the contract benchmarks and last year's goals.

OTHER COMMITTEES:

Legislative Committee (Johanson, Carlson, Heinisch, Venable):

i. Legislative Update – The committee reported that it met with the lobbyists and that weekly updates are provided in the Google folders. A busy session is anticipated, and it will be a longer session due to the bi-annual budget. The committee will work with the lobbyist to identify key issues so that the pool is prepared to advocate on them.
   a. Save Human Services – Heinisch reported that a funding award was received to support public relations and messaging work; he will keep the board updated as things progress.

Board Governance Committee (Carlson, Johnson, Harrison):

i. Open Positions – Carlson reported that there are currently two open board positions, Region 2 and Region 4. Eric Erickson with CDM Services is interested in the Region 2 position. He was unable to attend this meeting and could be up for appointment at the September meeting.

ITEM 5: CONSENT AGENDA

Harrison moved to approve the consent agenda as presented. Johanson seconded the motion. There being no discussion and no opposition, the motion passed.

The Consent Agenda consisted of the following:

a) Voucher #25/26-11 (April)
b) Voucher #25/26-12 (May)
c) Minutes 3/2026
d) New & Lost Members – 4Q
e) Non-Renewal and Cancellation Report

ITEM 6: BOARD/STAFF COMMUNICATION

i. **Workshop Recap** – Montgomery provided a high-level overview of the workshops. Regarding WCIF, staff recommended moving forward with a partnership, noting that while it will not address every member's needs it would resolve a significant portion of them. Staff do not recommend pursuing legislation for 2027 and will continue working with WCIF going forward. The board discussed whether a revenue stream exists, including the possibility of underwriting income, and whether WCIF could be added as a vendor if no revenue is generated. There was further discussion regarding how WCIF would be compensated if carriers do not pay them and whether the arrangement could be offered simply as a service. The board expressed support for moving forward.

ii. **Small Nonprofits Update** – McDonnell provided an overview of the plan and sought alignment as the project moves ahead. Small nonprofits need a solution offered in an affordable way, and it is strategic for NPIP to be involved: the revenue and added stability benefit both NPIP and the nonprofits, which may in turn benefit the pool as they grow. Under the proposed structure NPIP would provide services only. Participants would not be members of NPIP but would access coverage through a broker and a limited set of services through NPIP, including a select number of PLP hours along with online resources that are readily available. A coverage package would be placed and paired with the service product, resulting in fewer commissions. Staff are still determining how the program will generate revenue. An August 1 launch date was proposed, pending resolution of that question. There would be no SIR because participants are not members of NPIP, so there would be no financial participation from the pool. Marketing would continue through brokers and broker networks, and a number of direct requests are already being received. Staff will define target segments and the workflow before finalizing launch details. DES approval may be required, as the WAC states that services cannot be provided to nonmembers without approval, and McDonnell will meet with Shannon Stuber. Johnson asked whether the approach is reasonable, and staff responded that the intent is to streamline the process and that more will be known once the details are documented.

iii. **Communications Analytics Update** – Hanberg provided a brief update on communications. The number of communications is down, strategically, while opens and clicks remain strong and the bounce rate has decreased. Campaigns are scheduled out for summer and winter. It was also reported that the Member Education Summit has 143 attendees registered, 92 of whom are members, the rest are staff.

iv. **Retention Report** – McDonnell reported on where the June 1 renewal landed as of the date of the meeting, including the challenges encountered during renewal, and a spreadsheet with preliminary numbers was provided. Montgomery reviewed the next steps and timeline. On the positive side, new business has come in and bound; with competitors reducing umbrella limits, several prospects approached NPIP for assistance. As of June 1, nine accounts were bound representing roughly $800,000 in annual premium. Staff were commended for their work.

v. **Board Evaluation by Staff** – Montgomery reported that, as discussed in March, the board requested feedback from staff to gauge whether the board is understanding and absorbing the topics and educational workshops presented. The timeline and draft questions were included in the meeting packet and were opened for discussion. If no changes are needed, the evaluation can be sent out this year, with the purpose of the evaluation understood by both the board and staff.

vi. **Partners Update** – Montgomery reported that partner assessment is a key goal this year. As work with WCIF continues, existing partnerships such as NAWA, the WA Food Coalition, and WFIS are being strengthened through sponsorships, conferences, and resource platforms including Zywave and HelixIntel, while new opportunities are also being explored. The focus is to evaluate the value of each partnership based on member benefits, conference engagement, and available resources, and to determine how to strengthen or adjust those relationships. One potential new partner is KYND, a cyber resource that offers dashboards, reports, webinars, and tools to assess and improve cybersecurity. Discussions are in the early stages and staff are evaluating cost versus benefit alongside current resources.

vii. **Other/Misc** – None.

ITEM 7: ACTION ITEMS

i. **Committee Chairperson Appointment** – Vess reported that each committee formed during the March meeting requires an appointed chairperson, and Montgomery reviewed the committee list. The following appointments were presented: Johnson as chair of the Fiscal Committee, Vess as chair of the Executive Committee, Carlson as chair of the Board Governance Committee, Heinisch as chair of the Legislative Committee, and Harrison as chair of the Member Connection Committee. Committees will confirm their chairs and report back at the September meeting. Heinisch moved to approve the committee chairperson appointments as presented. Carlson seconded the motion. With all in favor and none opposed, the motion passed.

ITEM 8: UPCOMING MEETINGS/CONFERENCES

a) Board Retreat – September 28-30 – Location: Spokane, WA
b) Fiscal Committee, Virtual – July 13, August 10, September 14

ITEM 9: EXECUTIVE/CLOSED SESSION

Andrus presented one item for discussion regarding a member. Johnson moved to enter executive session and Kingsbury-Comeau seconded the motion at 2:43 p.m. The board entered executive session at 2:44 p.m. and exited at 2:51 p.m.

MEETING ADJOURNED

There being no further business, the meeting adjourned at 2:51 p.m.

Respectfully submitted,

Taylor Montgomery

Julie Vess, President