



Board of Directors MINUTES

The Non Profit Insurance Program Board of Directors conducted a regular meeting on February 12, 2024, 1:00 PM.

ITEM 1: INTRODUCTION & ROLL CALL

<u>Board Member Name:</u>	<u>Representation Member Entity:</u>	<u>Board Position:</u>	<u>Attendance:</u>
Amber Johnson	Spokane Neighborhood Action Partners	At Large 1	Present
Becky Semmler	Paratransit Services	Region 1	Present
Karl Johanson	Disability Action Center NW Inc.	President & At-Large 3	Present
Jenny Collins	Chehalis Foundation	Region 2	Absent - Excused
Joshua Mayer	Spokane Treatment and Recovery Services	Region 4	Absent - Excused
Julie Vess	Stanwood Camano Area Foundation	At-Large 4	Present
Karl Johanson	Disability Action Center NW Inc.	President & At-Large 3	Present
Madelyn Carlson	People for People	Region 3	Present
Mike Heinisch	Kent Youth and Family Services	Secretary/Treasurer & At-Large 2	Present
Susan Kingsbury-Comeau	Mt. Si Senior Center	Discretionary Region 1	Present

<u>Clear Risk Solutions:</u>	
Becca Kirsch	Michael Johnson
Chelsey Key	Rachel Hufman
Grant Sutherland	Rick Templeton
Jenny Gunderson	Sarah McDonnell
Liz Ralston	Taylor Montgomery
Mark Sherwood	

Guests:
None

Chair Johanson welcomed all in attendance and noted that a quorum was present.

ITEM 2: PUBLIC COMMENT

None.

ITEM 3: CHANGES TO THE AGENDA

Johanson suggested the addition of Coverage Agreement Work Commencement be added as Action Item A. Johnson moved to approve the addition of Action Item A and Kingsbury-Comeau seconded the motion. With all board members in favor of the addition and none opposed, the motion carried.

ITEM 4: COMMITTEE REPORTS

STANDING COMMITTEES:

ITEM 4(A) – Fiscal & Renewal Committee (Heinisch-Chair, Johnson, Johanson):

- a) Fiscal-Quarterly Summary (A/R, write-offs, bank transfers, vouchers) – Heinisch reported that the committee reviewed the fiscal items noted on the summary prior to the full board meeting. The summary also noted that the renewal process has begun, and staff will continue to keep the committee informed during each step. There were no write-offs. The committee reviewed the Voucher, A/R, and bank transfers with no concerns to present to the full board.



ITEM 4(B) – Executive Committee (Johanson, Semmler, Heinisch):

- i. Board Self-Eval – Johanson reminded the board that the Board Self-Eval will begin soon with questions being sent out late February. Following the timeline, the board will have time during the April retreat to discuss results.

OTHER COMMITTEES:

Legislative Committee (Johanson, Carlson, Heinisch):

- a. Prejudgment Interest – McDonnell gave a brief update on the status of the Prejudgment Interest bill, which is dead for this year. The committee worked with Alex Hur, the South Cove Strategies lobbyist, and was updated frequently on the status.
- b. Housing Study Group Bill HB2329 – McDonnell reported that this was another bill that the committee has been watching closely as it could possibly have impact in NPIP and the opportunity for us to participate in a study regarding habitational organizations. The lobbyists have been working hard to represent NPIP well and remain in close contact with the committee via regular updates.
- c. Resource Data Tool Development SB5943 – It was reported that this bill has been moved out of committee and has been revised to include a study. In the long run this bill would create an app to include all nonprofit and public resources available to people. A successful meeting with Senator Gildon resulted in the senator understanding NPIP and the value of a program containing 900 members.
- d. Lobbyist Report – A written report with more detail was provided in the packets and reviewed by the whole board. There was also brief discussion surrounding the update for Campaign for 20%.

Board Governance Committee (Carlson, Johnson, Semmler):

- i. Officer Elections Nomination – Carlson gave a verbal update on the committee work and the slate of executive officers. The committee recommends Mike Heinisch as the Board president, Becky Semmler as Vice President, and Amber Johnson as Treasurer for the 24-25 policy term, starting in June 2024.

ITEM 5: CONSENT AGENDA

The Consent Agenda items were reviewed prior to the meeting by all board members. Johnson moved to approve the Consent Agenda as presented. The motion was seconded by Semmler. No one opposed to the motion and as all were in favor, the motion passed.

The Consent Agenda consisted of the following:

- i. Voucher #23/24-06 (November)
- ii. Voucher #23/24-07 (December)
- iii. Voucher #23/24-08 (January)
- iv. Minutes 11/2023
- v. New & Lost Members – 2Q
- vi. Balance Sheet – 2Q
- vii. Income Statement – 2Q
- viii. Solvency Test – Mid-year

ITEM 6: BOARD/STAFF COMMUNICATION

- i. Department Reports – Gunderson provided a brief report on the Pre-Litigation Program. Since June 2023, PLP assisted NPIP members a total of 540 hours. Top issues commonly seen are questions about hostile work environments, ADA and accommodations, and conflict resolution. PLP has also been assisting NPIP members with policy and procedure handbook reviews. She also provided a brief update on staff changes.
- ii. Workshop Recap – Montgomery summarized the workshop from earlier in the day, stating the True Colors session was a good tool for everyone to understand how to communicate to each other. It will come in handy whenever difficult discussions arise.
- iii. S3 Discussion and Next Steps– McDonnell updated the board on the answers to their questions provided by S3. Since November the board had questions answered regarding the UI option provided by S3. McDonnell further explained the options provided and compared them to resources already provided by NPIP. After a brief discussion regarding group pricing the board agreed to decline accepting the options at this time.



- iv. RFQ/RFP – Johanson recommended to the whole board exercising the option to extend the RFQ/RFP process. Statute requires NPIP to go to bid every few years, with the next being 2025, but a one-year extension is allowed. If the extension is exercised, Administration and Broker bids would go out in 2026. The board will discuss further and take action during the April meeting.
- v. Elections – Montgomery reported the election ballots will be open March 1. A few bios have been updated and will be added to the website and ballots. All ballots will be electronic and open from March 1 to April 1. A few reminders will go out to the membership regarding voting and results of the election will be reported during the April Board Meeting as required by state code.
- vi. Budget Process Review – McDonnell reminded the board of the process and how budget will proceed over the next few months. The Fiscal Committee is working alongside staff on minor details between the larger steps shown on the process document. Updates will be provided as time goes on.
- vii. Renewal Update – McDonnell reported that there are members who have already provided notice to NPIP that they are shopping market options. Staff remains focused on positive retention and ensuring members understand their value to NPIP and services that are included with NPIP membership. McDonnell added that staff tried to conduct work groups to discuss issues and needs with members, but they weren't well received, so conversations will be ongoing with brokers and members as needs arise and to manage expectations.
- viii. Work is underway per the Board's vote in February on a Coverage Agreement for NPIP members and accompanying reinsurance. Staff will notify brokers to get any additional feedback and concerns possible asap. Staff is looking for board consensus with the budget information in mind to continue this work on the coverage document update.
- ix. Goal Report– McDonnell gave a brief update on the goals and status. Staff has been working on them to ensure they continue to move forward and processes have been developed to help. Johanson requested to review several documents and suggest edits to processes for April.
- x. MPR Update. – Montgomery provided a sample of the updated Member Performance Report and explained the purpose of the reports. Staff has already been working to send the reports out to brokers and Montgomery mentioned a notice will be sent to members to ensure they communicate with their broker if the MPR applies to them. It can be a good tool for retention and renewal. The board was pleased with the updated reports and looking forward to hearing about the progress.
- xi. Calendar Preview – Montgomery provided drafts of the calendars for the upcoming year and asked the board to review and provide feedback if dates/times do not work. Action will be taken after review at the April meeting.
- xii.

ITEM 7: ACTION ITEMS

- a. Coverage Agreement work commencement – Johnson moved to approve the continuation of the MOC work by staff, Vess seconded. With none opposed, and everyone in favor, the motion passed.
- b. Officer Elections – Vess moved to approve the slate of officers as nominated by the committee: Mike Heinisch as President, Becky Semmler as Vice President, and Amber Johnson as Treasurer. Carlson seconded the motion. As all were in favor and none were opposed the motion passed.

ITEM 8: UPCOMING MEETINGS/CONFERENCES

- i. March 11, 2024 – 9:30 AM – Fiscal Call
- ii. March 11, 2024 – 10:00 AM – Executive Committee Call
- April 8-10, 2024 – Spokane, WA – Board Retreat

ITEM 9: EXECUTIVE/CLOSED SESSION

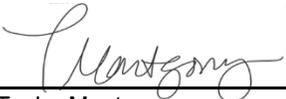
Nothing further.

MEETING ADJOURNED

There being no further business, the meeting adjourned at 2:45PM



Respectfully submitted,


Taylor Montgomery


Karl Johanson, President