

BOARD OF DIRECTORS MEETING April 7, 2021 10:00am Virtual Zoom Meeting

DIRECTORS

Amber Johnson Chair At-Large 1

Karl Johanson Vice Chair At-Large 3

Jon Andrus Fiscal Officer Region 4

Becky Semmler Region 1

Madelyn Carlson Region 3

Mike Heinisch At-Large 2

Jenny Collins Region 2

ALTERNATES

Julie Vess

Mike Anderson

1. INTRODUCTION AND ROLL CALL

Discussion

Discussion

2. GUEST COMMENT Discussion

3. CHANGES TO THE AGENDA Discussion

4. COMMITTEE REPORTS

Standing Committees:

FISCAL COMMITTEE (Johanson, Heinisch, Andrus-Chair) Discussion

i. Fiscal Quarterly Summary

ii. Investment Review

iii. Recommendation: Budget (Prelim)

iv. Recommendation: Renewal Report (Prelim)

EXECUTIVE COMMITTEE (Johnson, Johanson, Andrus)

Discussion

i. Board self-evaluation recap & next steps

ii. Administrator evaluation begins

iii. Board & staff goals for 2021/2022

Other Committees:

LEGISLATIVE COMMITTEE (Johanson, Carlson, Heinisch)

Discussion

i. Lobbyist report (written)

ii. Nonprofit Corporations Act SB5304

BOARD GOVERNANCE COMMITTEE (Carlson, Johnson, Semmler) Discussion

5. CONSENT AGENDA

Action Item

i. Voucher #20/21-09

ii. Voucher #20/21-10

iii. Minutes 2/2021

iv. New & Lost Members

v. Balance Sheet - 3Q

vi. Income Statement - 3Q

vii. Annual Review

a. Ad Hoc Committee Member Policy

b. Alternate Board Member Policy & Job Description

c. Broker of Record Agreement

d. Claims Administration Policy 200-150-050

e. Conflict of Interest Policy WAC 200-150-080

f. Conflict of Interest Statement

g. Criteria for Public Policy Involvement / Advocacy

h. Data Retention & Info. Security Policy

i. Diversity, Equity, and Inclusion Statement

j. Financial Plan Policy 200-150-037

k. Investment Advisory Agreement

I. Investment Policy & Investment Policy Statement (IPS)

m. Job Description and Commitment Form (Board)

n. Lobbyist Contract

o. Meeting Operating Procedures

p. Membership Agreement & Resolutions Collections

q. Mission, Vision, Core Values

r. Officer duties

s. Policy - Authorization for Funds Transfer

t. Professional Services Agreement

u. Reimbursement Policy

v. Resolution 16/17-B - Member Removal



- w. Resolution 17/18-A- Treasurer/Fiscal Officer RCW
- x. Self Eval for Board Process
- y. Termination Provisions Policy 200-150-036
- z. Third Party Administrator Contract Policy 200-150-038
- aa. TPA (Administrator) Evaluation Process
- bb. Write off policy

6. BOARD/STAFF COMMUNICATION

Discussion

- i. Workshop recap
- ii. Background checks for members
- iii. Renewal and retention update
- iv. Spring events
- v. Board Meeting Calendar draft review

7. ACTION ITEMS

i. Budget (Preliminary) 21/22
 ii. Renewal Report (Preliminary) 21/22
 iii. Board officer election – Fiscal Officer

Action Item
Action Item

8. UPCOMING Discussion

- i. May 10 Fiscal 9:30am
- ii. June 14 Fiscal 9:30 am
- iii. July 12 Fiscal 9:30am
- iv. August 9 Workshop & Board Meeting Location TBD

9. EXECUTIVE/CLOSED SESSION

Discussion

i. Claim Update

