



**ANNUAL MEETING – Sit Down**  
**Bell Harbor International Conference Center**  
**(Seattle, WA)**  
*Friday, March 18, 2011 at 7:30 a.m.*

# MINUTES

The Non Profit Insurance Program Board of Directors conducted its March sit down on Friday, March 18, 2011 at 7:41 a.m.

## ITEM 1: INTRODUCTION & ROLL CALL

### PRESENT WERE:

#### Board Members

Darren Brugmann, Senior Services of Snohomish Co.  
Madelyn Carlson, People for People  
Bill Eby, Neighborhood House  
Karl Johanson, Council on Aging & Human Services  
Lynn Moody, Hopelink  
Darlene Riley, Paratransit Services  
Larry Stuckart, Spokane Neighborhood Action Partners

#### Canfield Staff

Becky Holt  
Ryan Holterhoff  
Eric Homer  
Rachel Huffman  
Dave Kosa  
Sarah McDonnell  
Brian Turnbull

### ABSENT WERE:

None

**Guests:** Gary Greene (Munich Re America), Chris Townsend (Apex), Joyce Murray (Harbor Wildwatch), Lindsey Johnson (Harbor Wildwatch), Patrick Patterson (Warm Beach Camp), Arom Jahr III (Warm Beach Camp), Shauna Spraclin (People for People), Sherri Williams (People for People), Debbie Cople (Sky Valley Chamber of Commerce), Jesse Dunn (Arc of Southwest Washington), Eileen McKenzie-Sullivan (Senior Services for the South Sound), Robert Coit (Thurston County Food Bank), Janel Lewis (Lake Connor Park), Denise Junt (Sundown M Ranch), Cheryl Dale (Sundown M Ranch), JoAnne Parris (Housing Hope), Bruce Eklund (Housing Hope), Doug Lehrman (Educational Opportunities for Children and Families), L. Nyal Walker (Walker Insurance Agency), Suzette McClelland (Senior Services of Snohomish County), Les Loja (Senior Services of Snohomish County), Carol Walery (Senior Services of Snohomish County), Ray Chena (Senior Services of Snohomish County), Tom Dietz (Senior Services of Snohomish County), Steve Mitchell (OIC of Washington), Isabel Briceno (OIC of Washington), Chris Link (OIC of Washington), Mulugeta Beyene (OIC of Washington), Matthew Smith (Kidstown International), Chuck Valley (Kidstown International), Bette Cooper (Tri-Cities Chaplaincy Hospice), Esther S. Schmidt (Tri-Cities Chaplaincy Hospice), Linda Lamb (Community Youth Services), Wendy Tanner (Community Youth Services), Peggy Callahan (American Childhood Cancer Organization of the Inland Northwest), Mary Anne Ruddis (American Childhood Cancer Organization of the Inland Northwest), Diane Petrowski (Plymouth Housing Group), Kimberly Barker (Plymouth Housing Group), John Policar (Sprague, Israel, Giles), Frank Christensen (Northwest Danish Association), Edith Christensen (Northwest Danish Association), Bob Rench (Friends of Youth), Kristin Kenefick (Kibble & Prentice), Mike Doidge (Charles Wright Academy), John Hagen (Senior Services of Snohomish County), GP Dempsey (Kokua), Sean Bonneprise (Kokua),

Michael Graves (Tacoma Goodwill Industries), Paula Nordgaarden (Wishing Star Foundation), Kris Lawrence (Propel Insurance), Barbara McDermott (Skagit County Commutation Action Agency), Karen Jech (Skagit County Community Action Agency), Susan Lange (Skagit County Community Action Agency)

## **ITEM 2: PUBLIC COMMENT**

No comments offered.

## **ITEM 3: CHANGES TO THE AGENDA**

No changes to the agenda.

## **ITEM 4: COMMITTEE REPORTS**

ITEM 4(A) – Fiscal Committee: The fiscal committee recommended that the vouchers on the consent agenda be approved and that OFM Invoices be paid. Darlene Riley reported that NPIP received an unqualified opinion in the 08-09 SAO Audit and had one finding, which has been addressed with the administrator. Riley also reported that budget will be amended to reflect the addition of the independent schools and gave an update on the tax status, notifying membership that the private letter ruling was declined and NPIP will file tax returns, pay taxes, and apply for a refund.

ITEM 4(B) -- Legislative Committee: Darren Brugmann reported on the recent challenges to the legislation established in 2004 noting that NPIP requested members were asked to contact their legislators and their efforts paid off because both bills died in legislative sessions. He reported that there are still remaining questions regarding the regulation of all state pools, including NPIP. Eric Homer thanked the NPIP Lobbyists at Waypoint Consulting and the board members for their hard work.

ITEM 4(C) – Claims Administration Committee: Brian Turnbull reported that online claims reporting is available for all lines of coverage and Dave Kosa was available at the claims booth to answer any questions and to sign brokers and/or members up for online claims submission.

## **ITEM 5: CONSENT AGENDA**

The Consent Agenda for March 18, 2011 consisted of the following:

- A. Approval of 1/21/11 Meeting Minutes
- B. Voucher Approval (Date 3/10/11, #10/11-10, \$264,783.71)
- C. Voucher Approval (Date 2/10/11, #10/11-09, \$312,250.74)
- D. Income Statement
- E. Balance Sheet
- F. OFM Invoices

The Consent Agenda was approved as presented. Motion by Darlene Riley, second Karl Johanson; motion carried.

## **ITEM 6: ACTION ITEMS**

There were no action items.

**ITEM 7: NPIP ANNUAL REPORT PRESENTATION**

Darren Brugmann, Brian Turnbull, and Eric Homer gave a presentation which outlined various topics including a brief history of NPIP, Canfield's structure, pooling basics, coverages provided, the upcoming meeting schedule, the growth of NPIP in premium and membership, and the information available on the website.

Darren Brugmann also encouraged members to utilize all services offered through Canfield to strengthen their organization and the pool.

**ITEM 8: BOARD COMMUNICATION & MEMBER PARTICIPATION**

ITEM 8(A): Renewal Report: Darren Brugmann reported that the Board is preparing for the 2011 Board Retreat where renewal options will be discussed.

ITEM 8(B): Membership Update: Darren Brugmann reported that NPIP has grown to approx. 405 members and is consistently growing. Brian Turnbull noted the addition of the independent schools to the program.

**ITEM 9: NEXT MEETING**

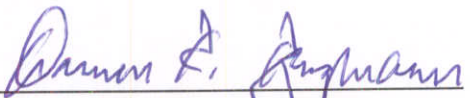
The membership and board were reminded that the next meeting is at 10:00 a.m. on April 12, 2011 at Cave B Resort in Quincy, WA at the Annual Board Retreat.

**MEETING ADJOURNED**

There being no further business, the meeting was adjourned at 8:25 a.m.

Respectfully submitted,

  
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Sarah McDonnell

  
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Darren R. Brugmann, Chairman