

Board Members:
Darren Brugmann
Lynn Moody
Darlene Riley
Larry Stuckart
Bill Eby
Karl Johanson
Madelyn Carlson

ANNUAL MEMBER MEETING – Sit Down
The Davenport Hotel, Spokane, WA
March 30, 2012 at 7:30 a.m.

MINUTES

The Non Profit Insurance Program Board of Directors conducted its annual member meeting on Friday, March 30, 2012 at 8:00 am.

ITEM 1: INTRODUCTION & ROLL CALL

PRESENT WERE:

Board Members

Darren Brugmann, Senior Services of Snohomish Co.
Madelyn Carlson, People for People
Bill Eby, Neighborhood House
Karl Johanson, Council on Aging & Human Services
Lynn Moody, Hopelink
Darlene Riley, Paratransit Services
Larry Stuckart, Spokane Neighborhood Action Partners

Absent: None

Canfield Staff:

Darlene Brooks
Jenny Gunderson
Lance Hammond
Becky Holt
Ryan Holterhoff
Eric Homer
Rachel Huffman
Sarah McDonnell
Rhonda Ross
Brian Turnbull

Guests:

Name

Alayre Heck
Alison McCaffree
Amber Borce
Angela Bennett
Bette Cooper
Catherine Brown
Cheryl Hamilton
Chris Townsend
Christa Richardson
Cindy Algeo
Clementine Brown
Dough Lehman
Esther S.
Gae Hughes
Gary Greene
Gregg Reynolds
Jeff Railton
Joanne Clarel
Jule Honekamp
Kris Lawrence
Laurie Kostoff
Lynn Kuchenbuch
Maria Bircher
Nickie White
Pat Miller
Rose Gray
Suzy McNeilly

Agency Name

Tri Cities Chaplaincy
Washington Nonprofits
Spokane Neighborhood Action Partnership
Brown and Brown of Washington
Tri Cities Chaplaincy
Friends of Stoneros e Fossils
Educational Opportunities for Children & Families
Apex Insurance Services
Corbin Sr. Activity Center
Spokane Low Income Housing Consortium
Friends of the Stoneros e Fossils
Educational Opportunities for Children and Families
Tri Cities Chaplaincy
Family Resource Center of Lincoln County
Munich Re
Brown and Brown of Tacoma
People For People
St. Joseph Family Center
Spokane Neighborhood Action Partnership
Propel Insurance
Family Resource Center of Lincoln County
Family Resource Center of Lincoln County
Family Resource Center of Lincoln County
St. Joseph Family Center
St. Joseph Family Center
Tri Cities Chaplaincy
Council on Aging Whitman County

ITEM 2: PUBLIC COMMENT

None.

ITEM 3: CHANGES TO THE AGENDA

None.

ITEM 4: COMMITTEE REPORTS

ITEM 4(A) – Fiscal Committee: Darlene Riley reported that NPIP is currently undergoing an audit, which should be completely timely. She also reported that the fiscal committee conducts meetings monthly and also meets with the full board on a quarterly basis.

ITEM 4(B) – Legislative Committee: Darren Brugmann reported that there is currently no pending legislation but that there have been a few changes in the legislative environment in the last year including the conversion of the Office of Financial Management to the Department of Enterprise Services. He reported that the regulation oversight now occurs in the Department of Enterprise Services. Brugmann also reported the membership that the Washington Risk Advisement Council (WRAC) is a committee designed by the state in which representatives from all pools in Washington meet to discuss topics that could be brought to the legislature regarding risk pooling. He noted that NPIP is actively involved with the WRAC and has a seat at the WRAC committee table.

ITEM 4(C) – Executive Committee: Lynn Moody reviewed the names of the board members who make up the executive committee and notified the membership that they are working on the annual review of NPIP's third party administrator, Canfield.

ITEM 4(D) – Defensive Driving Committee: Madelyn Carlson reported that this is a newly formed committee and they are only in the beginning phases so there isn't a report at this time. However, the focus of the committee will be standards and best practices related to transportation requirements.

ITEM 5: CONSENT AGENDA

None.

ITEM 6: ACTION ITEMS

None.

ITEM 7: BOARD/STAFF COMMUNICATION

Sarah McDonnell provided an update to the membership regarding the 2012 NPIP Board member elections. She noted that the ballots would be sent out the first week of April and they must be returned by April 20, 2012.

ITEM 8: NPIP ANNUAL REPORT PRESENTATION

Darren Brugmann and Eric Homer provided an annual report to the membership. There was a dialogue with those in attendance regarding the boards' goals for the growth of the pool. Items discussed included: program overview, renewal process, the state of the pool, role of the third party administrator, coverage highlights, member services, program update, and communication resources for members.

ITEM 9: EXECUTIVE SESSION

None.

ITEM 10: UPCOMING CONFERENCES / MEETINGS

The next meeting is an all board sit down on May 2, 2012 at 10:00am at the Canfield office in Ephrata, WA.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 8:47 a.m.

Respectfully submitted,



Sarah McDonnell



Darren Brugmann, Chair