

Board Members:
Darren Brugmann
Lynn Moody
Darlene Riley
Larry Stuckart
Bill Eby
Karl Johanson
Madelyn Carlson

BOARD MEETING – Conference Call
Canfield Office, Ephrata, WA
July 8, 2011 at 10:00 a.m.

MINUTES

The Non Profit Insurance Program Board of Directors conducted its July all board meeting on Friday, July 8, 2011 at 10:20 a.m.

ITEM 1: INTRODUCTION & ROLL CALL

PRESENT WERE:

Board Members

Darren Brugmann, Senior Services of Snohomish Co.
Madelyn Carlson, People for People
Bill Eby, Neighborhood House
Lynn Moody, Hopelink
Darlene Riley, Paratransit Services
Larry Stuckart, Spokane Neighborhood Action Partners

Canfield Staff

John Crawford
Lance Hammond
Eric Homer
Rachel Huffman
Stefanie Lowry
Sarah McDonnell
Rich Moore
Brian Turnbull

ABSENT WERE:

Karl Johanson, Council on Aging & Human Services (excused)

ITEM 2: PUBLIC COMMENT

No comments offered.

ITEM 3: CHANGES TO THE AGENDA

None.

ITEM 4: COMMITTEE REPORTS

ITEM 4(A) – Fiscal Committee: The fiscal committee recommended that Vouchers #10/11-12, 11/12-01, and 11/12-02 be approved by the board. (i) There was discussion regarding the accounts receivable aging report and it was decided that the fiscal committee would review monthly.

ITEM 4(B) – Legislative Committee: Darren Brugmann reported that Waypoint Consulting Group, LLC, Majken Ryherd and Jim Richards, are still actively lobbying for NPIP via the interim work on HB 1670/SB 5387.

ITEM 4(C) – Claims Administration Committee: It was decided by the Board to make this committee inactive as there is no longer a need for it.

ITEM 4(D) – Executive Committee: Darren Brugmann reported that the Executive Committee has been busy working on the draft findings NPIP received from the State Auditor's Office for the 09-10 Financial Audit and 08-10 Accountability Audit. He reported that the committee has directed Canfield to engage John Nelson and Lindsay Fisher (Coates) with Foster Pepper, PLLC, to assist with the finding response to SAO and ultimately, a declaratory

action to maintain NPIP's stance that NPIP is operating within their authority under the current structure. There was a brief discussion on the background of the attorneys and costs associated with the services. Darren Brugmann requested and received confirmation from each board member that they were comfortable with the executive committee handling this on behalf of the full board.

ITEM 5: CONSENT AGENDA

The Consent Agenda for July 8, 2011 consisted of the following:

- A. Voucher #11/12-02 \$111,801.14
- B. Voucher #11/12-01 \$233,364.36
- C. Voucher #10/11-12 \$245,959.47
- D. Minutes 4/12/11
- E. Minutes 4/25/11

The Consent Agenda was approved as presented. Motion by Darlene Riley, second Lynn Moody; motion carried.

ITEM 6: ACTION ITEMS

None.

ITEM 7: BOARD/STAFF COMMUNICATION

ITEM 7(A): Independent Schools' Renewal: Brian Turnbull gave a report reminding the board that the independent schools renew on 9/1/11 and their policy will be from 9/1/11 – 6/1/11, at which time they will have a common renewal date with other pool members. Turnbull also reminded the board that when the budget was approved, it accounted for the schools' renewal and does not foresee need for a budget amendment; however, if it's necessary, it will be brought to the board for approval.

OTHER/MISCELLANEOUS: Darren Brugmann reported that SSSC has obtained a new contract and will be bringing new vehicles into the program.

ITEM 8: UPCOMING CONFERENCES/MEETINGS:

The next all Board Sit Down is August 19, 2011 at 10:00 a.m. at the Canfield office in Woodinville, WA.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 10:49 a.m.

Respectfully submitted,



Sarah McDonnell


Darren Brugmann, Chair